

Saskatchewan Alpine

Board of Directors and Staff – Oath of Confidentiality

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I, \_\_\_\_\_, acknowledge that as a member of the Board of Directors/Staff of Saskatchewan Alpine, I may receive or have access to confidential, sensitive, or privileged information relating to the organization, its members, athletes, coaches, volunteers, employees, partners, and operations.

In accepting my role as a Director/Staff, I agree to the following:

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### 1. Confidentiality Obligation

I will maintain the confidentiality of all non-public information obtained through my involvement with Saskatchewan Alpine, including but not limited to:

- Board and committee discussions
  - Financial information
  - Personnel or contractor matters
  - Complaints and Safe Sport matters
  - Legal or contractual information
  - Strategic or operational information
  - Personal information relating to members, athletes, coaches, staff, or volunteers
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### 2. Proper Use of Information

I understand that confidential information shall:

- Be used only for the purpose of fulfilling my duties as a Director/Staff
  - Not be disclosed to unauthorized individuals
  - Not be used for personal benefit or the benefit of others
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### 3. Protection of Records and Information

I agree to:

- Protect confidential records and materials from unauthorized access
  - Maintain secure handling of electronic and physical documents
  - Return or securely destroy confidential materials upon request or upon leaving the Board
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### 4. In Camera and Sensitive Discussions

I understand that discussions held during:

- In camera sessions
- Complaint proceedings
- Personnel discussions
- Legal or disciplinary matters

are strictly confidential and shall not be disclosed outside authorized processes.

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### 5. Continuing Obligation

My obligation to maintain confidentiality continues:

- During my term as a Director/Staff
  - After my term or involvement with Saskatchewan Alpine has ended
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### 6. Breach of Confidentiality

I understand that a breach of confidentiality may:

- Damage Saskatchewan Alpine and its stakeholders
  - Result in disciplinary action
  - Result in removal from the Board, committees and employment, in accordance with organizational policies and bylaws
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## 7. Acknowledgement

By signing below, I acknowledge that I have read, understood, and agree to comply with this Oath of Confidentiality.

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Name

Signature

Date